Minutes for Cambridge Public Library Board of Trustees

Meeting March 19, 2024 9:00 AM

Attendees: Bob Odess, Sue Sawyer, Christina Becker, Gerry Preece, Ken Gottry, Monica Ravreby, Becca Flynn, Mary Laedlein

**Minutes:** KG moved to approve the minutes, BF seconded, and the motion passed.

Treasurer's Report: This report included Dec. 2023 – Feb. 2024. CB reported that we are up to date with our payment to Butler Mays. With this payment, construction should begin in autumn. A motion was made by MR to accept the three treasurer's reports; seconded by GP, and the motion passed.

**Budget Approval**: An approval of \$ 75,000 budget appropriation was made at the February BOT Meeting.

**Strategic Plan:** (This is a 5-year plan)

The strategic plan should be publicly available with measurable goals.

Discussion followed that included:

How to present the plan to the community

Reader friendly document

Same format as before with visions to update

Revision should be made in a mtg separate from a regular meeting

## **New Business:**

Schenectady County Public Library is leaving the JA (Joint Automation System) that is part of the Mohawk Valley SALS System. An emergency Director's Council meeting will be held to discuss how this will impact the SALS member libraries.

Community Care Vending Machine: The mayor has signed all necessary documents. All paperwork has been submitted to Sabrina at AHI. A \$5,000 Challenge Grant can be used to facilitate this project. Feelers are out for people to donate labor and materials. It was asked whether the electricity to operate the vending machine would be a cost to the library. There will be cameras installed.

**Copy Machine**: Contract will be discontinued as of April 29, 2024. Is our contract linked to the village? CB researched leasing vs. buying. Leasing should include maintenance until the machine is faded out. The machine that the library needs is an all-inclusive copy/scan/FAX model.

**Grant Update**: It is a quiet time for hearing about Grants.

## Programming Scheduled and those in the works:

Take Control of Your Taxes Sleep and Your Health

Senior Luncheon Make your Own Eclipse Glasses

Unclaimed Funds True Wilderness

Morley the Owl Container Gardens

Seed Library Story Walk at Community Forest

Ken Gottry – Elementary Classes and Native American Findings

Painted rocks from the library to the bookstore (Very Hungry Caterpillar theme for the summer.)

**July 4**<sup>th</sup> – America's Birthday Celebration is being organized by Kathy Duhon (Friends). Details for the celebration will be coming soon.

The Board moved to Executive Session. BO made the motion and MR seconded.

## **UPCOMING DATES:**

Thursday, April 25 – Trustee Workshop (Teams) 9:30 at the library

Monday, May 13 - Library Meeting 9:00

Monday, May 20 - SALS Annual Dinner Meeting in Lake George

Meeting ended at 11:15. Motion by KG, seconded by GP

Respectfully Submitted,

Mary Laedlein