

Cambridge Public Library Board of Trustees Meeting
February 26, 2024

Attendees: Sue Sawyer, Becca Flynn, Ken Gottry and Monica Ravreby

Absent: Mary Laedlein, Gerry Preece, Bob Odess

Approval of minutes from January 16, 2024 so moved by Becca Flynn and seconded by Ken Gottry

Treasure's Report: none submitted.. will resume upon Bob's return

Strategic Plan created and submitted by Christina for review.

Discussion comprised of the following points:

- Gaugeable data should be included in future plans
- Include measurable goals
- Shorter (1-3 years) plans for changeable circumstances and ongoing building projects
- Review plan frequently to see where we stand (yearly, at least)
- Organizational meeting date tbd to go over goals and evaluations (April?)
- Possibility of SALS assisting us with streamlining

Discussion re: Joint Automation Project agreement to be signed by the board

Discussion re: Community Care Vending Machine installation by Adirondack Health Institute at our library, which would provide free harm reduction and hygiene products to the public at no cost to us. It would be maintained by AHI. The machine would need to be housed by a shelter, possibly erected with community donations or a grant to cover cost. A more permanent structure could be constructed with current building project if deemed suitable. Permission from the village would be . There is a June deadline

Motion made by Ken Gottry to authorize Christina to talk to AHI about installation of Community Care vending machine after procuring authorization from Village and seconded by Monica R, all approved

Financial Update: Annual report submitted on February 15, 2024, SALS sent on to DLD on March, 1, 2024

\$75,000 Budget appropriation petition submitted to the school

Friends of Library Fundraising link on website is operating and most donations coming in through mail or in person. A possible Friends Face book page may be create

The Friends of the Library mailed 458 newsletters at the end of January.

In addition to the **donation totals** below, we have added 10 **email addresses** to our mailing list

	checks	online	Total
count	20	7	27
sum	1,561.00	591.80	2,152.80
previous	23.80	268.24	292.04
total	1,584.80	860.04	2,444.84

Donations so far:

Directors Report: Building Committee: CB gathered 24 months of utility bills, scanned and emailed all to BRMA. Receiving lots of interest and support from patrons and community members in regards to library plans. To clarify Mayor Bogle's concerns over library/village responsibilities/roles....past precedent shows that the library has the authority to move forward with all plans as the village signed an acknowledgement that they are aware of, approve, and support building improvements. If by some circumstance the library "ran out of funds" we would be able to apply for a bridge loan until grant monies came through.

Long Range Plan: No excuses....struggling to finish up...will get it done asap, just can't get in the right head space

Friends of Library Fundraising: The Friends newsletters/membership drive has been completed with over 450 letters mailed. Donations have been coming in regularly. George VanHook stopped in and said he is ready and willing to donate a painting for raffle whenever we want one. Sarah Ashton and Sara Kelly have been quite busy so not much movement on the Corporate fundraising. I spoke with Sarah Ashton last week and she apologized for the delay. It is still happening, just slower than anticipated.

Misc: Program updates given and staff evaluations are in progress

Thank You notes acknowledged

Meeting adjourned @10:05

Next meeting: March 19, 2024 @9:00

Respectfully submitted by: Monica Ravreby with Sue Sawyers kind assistance