

Minutes for Cambridge Public Library Board of Trustees

Meeting April 25, 2024 9:30 AM Zoom mtg with SALS at 10:00

Attendees: Gerry Preece, Christina Becker, Ken Gottry, Bob Odess, Monica Ravreby, Becca Flynn, Sue Sawyer, Mary Laedlein

Minutes: MR moves to accept minutes as written, BF seconded, motion passed.

Treasurer's Report: The report was presented by BO. It was acknowledged that a check with an out of sequence number was written to cover the cost of museum passes. This was consequently reimbursed by the Friends of the Library. SS accepted the report as presented.

Building Committee Update:

While CB applied for the SALS Construction Challenge Grant, this was not awarded to Cambridge. Competition was tough. However, Southern Adirondack Library System has additional funds to allocate to eligible projects. This is to the advantage of Cambridge. Our basic award amount has risen from \$151,952 to \$231,474. (64% of the total \$350,00 needed) We would be left with \$108,000 to fund.

Discussion followed about eligibility for a bridge loan if needed while waiting for additional funding to come in. It was decided that we are close to arranging a meeting with Paul Mays to clarify our funding and how to proceed.

CCVM (Community Care Vending Machine): Sabrina Helick at AHI has finalized the machine orders. The scheduled delivery is July 13th. Matt Toleman is in contact with Endee Electric for the installation. This will be temporary until after construction.

Trees: The rhododendron that is in the way of future construction will be relocated. The pine trees on the Old School property are a worry. One came down and was removed. Discussion followed about the liability of the remaining trees. Can they be removed by the Village if they are a public safety risk? Advice will be sought.

Copier: CB presented two options for replacing the current copier in the library. After discussion, it was decided that the newer copier would make sense to

purchase to own. This would come with a service agreement that includes all parts, labor, and toner. Also set up and delivery are included in the price of \$5,335.70. This machine has B/W and color printing available, scanning and FAX included. SS made a motion to allow CB to purchase the copier for \$5,335.70 with the service agreement included. The cost to be shared with the Friends. Seconded by BF. The library will charge a small fee for patrons to make copies or FAX. ***CB will schedule Greg to provide a training session for all library staff.***

SALS Dinner, May 20: In the past, the library has paid for the Director and Trustees to attend this event. CB suggested that she invite an employee who has been with the library for a while and might like to be present. BO moved, and KG seconded, that the library pay for those attending this year.

AT 10:00 we all went to a zoom meeting with SALS about Trustee Responsibilities/Orientation. Open questions were addressed.

Following this meeting, we went into Executive Session and adjourned the meeting at 11:45. Motion to adjourn the meeting was made by BO and seconded by KG.

Next meeting: Monday, May 13 at 9:00 am

Respectfully submitted.

Mary Laedlein