Minutes for Cambridge Library Board of Trustees

Meeting March 21, 2023 Held at 4:00 in Library

**Attendees**: Monica Ravreby, Becca Flynn, Sue Sawyer, Ken Gottry, Gerry Preece, Bob Odess, Christina Becker, Mary Laedlein

**Minutes**: Motion to accept SS, seconded by KG, passed

**Treasurer’s Report**: BO shared that the board may have to dip into Money Market account if our spending continues. This is in reference to building expenses and upkeep of current programs and maintenance. KG made a motion to allow Money Market to be accessed, if needed, seconded by MR and passed.

**Director’s Report**

**Building Committee Update**: The survey should be completed in the next week or two. Cambridge was selected as a winner of the $2.25 million dollars NY Forward Grant. As this money is split between businesses, organizations, etc., it is estimated that approximately $600,000 will go toward the library renovation projects.

It was suggested that fundraising consultants be investigated. Paul Mays provided a list of consultants he has worked with in the past. The Friends of the Library must drive the fundraising. A brick dedication was discussed.

Sarah Ashton and Christina Becker will condense an infographic for the public. The staff was positive about having an easel that provides info for patrons to view.

**Annual Report**: SALS sent some edits/suggestions and they have been addressed. Report has been submitted to DLD.

One item that needed attention was that 6 out of 7 trustees have a term end year of 2027. To correct this the following changes were made. Terms will end: Bob Odess 2026

Gerry Preece & Becca Flynn 2027 (term end month to January)

Sue Sawyer & Mary Laedlein 2028

Monica Ravreby & Ken Gottry 2029

Motion to make the changes to terms was made by ML, seconded by BF, passed.

**Note Cards**: New Cambridge Library note cards will be printed when the proper card stock is available.

**Community Newsletter** being worked on.

**Adult Programming Updates:**

*Pop Up Lunches* are scheduled for 5/11, 8/10, and 11/09 at noon.

*Mahjong* will continue to meet Tuesdays and Thursdays.

*Quilters* meet on Tuesdays, *Knitters* on Wednesdays.

*Women’s AA* group meets on Mondays.

*Marion Watkins of Cambridge Financial* will be offering monthly financial classes beginning April 26th at 6:00pm. She will host a class on the last Wednesday of every month at that time. The class will offer a wide selection of topics. If needed, we could do a few daytime classes.

**Children’s Programming Updates:**

*Science Chef* – check needed for $424. BO wrote check.

Buzz on Pollinators (non-food) May 26th at 5pm

Why do Foods Melt? (food) July 26th at noon

Glowing Science (food) October 13th at 5pm

Snowflake Structure (non-food) December 2nd at noon

*Seed Library* – still on track to launch in April. Waiting for donated seeds to arrive. Bella is helping to design seed packets and tailor policies and promotional material to fit our library.

*Community garden plot* is being coordinated with Naomi Marsh. This would be to grow produce to donate to the Farm 2 Library refrigerator and/or food pantry.

*Author Visits:*

Rachel Vogel will be at the library July 1st at 11:00.CB and Connie Brooks (Battenkill Books) are collaborating for an author visit at BKB May 19th at 11:00. This will be Mark Manske and his Eurasian Eagle Owl, Morley. The visit will include book signing.

Maude White, a local author, is interested in coming in the fall. CB will be getting information on this visit.

Movie Showings are being worked on for the April meeting.

**Miscellaneous:**

**AED Kits**: Chris Blake and Adrienne Hamilton from CVRS are sending a grant application to the library for an AED kit. They will be offering training for the staff. In addition, they are going to offer Narcan training and quarterly community education classes for CPR and Stop the Bleeding. Wednesday evenings, Thursdays, or Saturdays are being considered. There will also be a visit to Story Hour.

**Peter Grimes** will be offering a program discussing Local African American History. Dates are TBD.

**Stewart’s Holiday Grant** was received for $1,400 to be used for children’s books and children’s programming.

**Alan Wrigley** will be submitting a check from the Wendorf Foundation Grant. In addition Alan Wrigley donated a used FAX machine for the library.

**Copy machine** still on hold. Service request is in. Two staff computers need to be replaced. Will be ordered in April.

**Public WIFI** has been down for a few days. Power cord was burnt on the Meracki router. SALS is sending replacement parts.

Bob Odess wrote a check to Battenkill Books for $311.69 for children’s book gifted by the Palinski and Jennings Fund.

**Post Star** is no longer making deliveries to the library.

***Next Meeting: Tuesday, April 18 at 4:00***

Motion to adjourn made at 5:00 by KG, seconded by BF.

Respectfully submitted,

Mary Laedlein