

Minutes for Library Board of Trustees Meeting December 1, 2020

Meeting commenced at 10:10

Attendees: Bob Odess, Monica Ravreby, Clem Crowe, Christina Becker, Sue Sawyer, Mary Laedlein Ken Gottry (remotely joined)

Minutes from October were accepted without discussion. Treasurer's report will be sent by email.

*Without CB present, Christmas bonuses were discussed. Since there is less staff this holiday, it was moved to divide what extra money we would have spent, be divided among the present staff. This motion was made by BO and seconded by SS. Motion passed

It was shared that Sharon Dunn was in hospital, but unsure of condition.

Old Business

Bella returns to work this week and will update windows.

Curbside service only will continue with fax/copy/computer services by appointment only. Christina is making deliveries within village, or when convenient for staffing. Browsing is restricted until the decline in COVID.

Cambridge Gym made the first donation from the sale of equipment totaling \$1417. The suggestion was made to spend the money on materials and/or programs to promote mental and physical wellness, as well as circulating yoga/mindfulness kit.

New Business

Christina continues to work on the Proposed Budget for 2021. A draft will be sent when available. Extra funds were spent on eBooks this year. Discussion included whether to increase the budget. General suggestion was that the budget remain the same to ensure its passage if the school budget goes down. BO moved to freeze or increase a necessary percentage to insure passage. This was seconded by MR. Motion passed. and Operations Documents.

Christina is working on the Continuation of Operations Document that is lengthy. This document includes all plans, protocols, and policies, that are in place, but is required. When completed it will be reviewed and adopted by the Board.

Clem brought to our attention that some village residents are concerned about the “double taxing” for the library. Clem will investigate this with the village and school to see what amount of money this may refer to. The library building is owned and maintained by the village, which provides the present agreement with pros and cons. While this may be inequitable, there may be a reasonable explanation. Information for village residents will be posted on the website when it is available.

A Memorial Tree for Eternal Illumination will be purchased from the Lions for \$50.

Take Home Craft Kits and circulating kits are a big hit. Christina is planning a December craft kit to be ready the second week of December. Science kits are ready to go. A suggestion was made to provide a cart with puzzles and children’s books for patrons to choose from.

Next meeting will be Tuesday, January 12 at 10:00 am.

Motion to adjourn ML, seconded by BO. Meeting ended at 11:00

Respectfully submitted,

Mary Laedlein